

# Youth Worker - Bury St Edmunds

Salary: £19,695.00-£23,100.00 per year

Access Community Trust works in disadvantaged communities in Suffolk and Norfolk providing support with housing, health, wellbeing and education and employment.

Our ethos of 'supporting individuals to achieve their potential' remains at the heart of everything we do as we strive to be there for people in their time of need.

Reporting to the Lead Youth Worker, the Youth Worker is responsible for delivery of a range of outreach and centre based youth work with young people aged 8 - 24 years of age in line with the Access Community Trust core values and targets. The activities will include evening sessions, occasional weekends and daytime during school holidays.

## Key responsibilities:

- Organise, plan and deliver activities with young people aged 8 -24 during the evenings
- Work with staff, local agencies and young people to plan and deliver personal and social development programmes
- Assist in the development of volunteers
- Establish contact and develop relationships with young people through a variety of youth work styles and settings
- Ensure that all delivery that you are responsible for complies with all health and safety and safeguarding requirements
- Work towards and achieve the agreed Key Performance Indicators and performance objectives for the programme ensuring a high level of service is provided at all times

## Key tasks:

### Working with Young People

- Engage and empower young people, motivating them to participate in activities and programmes and take opportunities that will enhance the quality of their lives and the opportunities available to them
- Set and enforce appropriate disciplinary procedures to address challenging behaviour in line with Access Community Trust policies, procedures, and codes of conduct
- Be knowledgeable of local support organisations in order to refer/signpost young people with significant complex needs both internally and outside of Access Community Trust programmes
- Provide mentoring to young people where this is the most appropriate method of engagement



- Involve young people in the development, planning and
- evaluation of the service you provide.

## Finance and Admin

- Maintain accurate records of youth activities and individual performance and progress, as required and submit accurate reports as necessary
- Complete all paperwork required for funding purposes.

## Health and Safety/ Safeguarding

- Ensure that all youth work delivery in own area of responsibility complies with Health & Safety, Lone Working Procedures, Welfare and Safeguarding requirements, including producing regular Risk Assessments for off-site activities
- Record all accidents, incidents and near misses in the appropriate logs and to the Community Services Manager

## Working Relationships

- Build effective professional relationships with young people, professionals and others involved in the delivery of activities
- Liaise and work collaboratively with colleagues at all levels within the organisation to ensure the effective delivery of activities, cross department projects, and integrated approaches to work with young people

## Other

- Achieving performance objectives set by the Lead Youth Worker
- Provide operational cover for youth work activities as required ensuring the continued smooth running of the service
- To operate as part of the Trust team across Suffolk and Norfolk
- To attend all mandatory training and job specific training as required
- We are a Disability Confident Employer and are committed to an inclusive and accessible recruitment process. We offer a guaranteed interview to applicants who declare a disability and meet the minimum criteria for the role. For support in applying or to request reasonable adjustments, please submit an enquiry through our website <https://www.accessct.org/>

Access Community Trust is committed to safeguarding and promoting the welfare of all its young people and vulnerable adults using our services and expect all staff and volunteers to share this commitment.

Please note: As this role involves working with vulnerable people; a satisfactory enhanced disclosure from the Disclosure and Barring Service is required. This is to be paid for initially by the successful candidate and will be reimbursed fully upon the successful completion of a six-month probationary period.



We aim to respond to all candidates, however if you have not heard from us within 28 days of your application please do assume you have been unsuccessful.

Job Types: Full-time, Fixed term contract  
Contract length: 12 months

Salary: £19,695.00-£23,100.00 per year

Benefits:

Casual dress  
Cycle to work scheme  
Employee discount  
Private medical insurance  
Store discounts  
Wellness programmes  
Experience:

Youth worker: 2 years (preferred)  
Licence/Certification:

Driving Licence (required)  
Application deadline: 16/05/2022

